



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at 9:10 a.m. on February 21, 2019 in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Edward Polkenhorn, Katrina Guitierrez and Maryann McGovran. Gary Walker was absent.

Staff present:

Gary Nicholes – CAO

Teri Haggard – CFO

David Falls – TANF Director

Christina McDonald – EPD Director

Paul Irwin – IHA Director

Debora Kerns-Barba – IHA

Angie Reyes – HR

Mike Colvard – TANF

IV. Approval of Meeting Agenda

Treasurer McGovran motioned to approve the agenda. Secretary Guitierrez seconded. Mc 4/0/0

V. Approval of previous meeting minutes

Secretary Guitierrez motioned to approve the special meeting minutes of January 31, 2019. Vice-Chairperson Polkenhorn seconded. Mc 3/0/1 with Treasurer McGovran abstaining.

Vice-Chairperson Polkenhorn motioned to go into executive session #1@ 9:17 a.m. Treasurer McGovran seconded. Mc 4/0/0

VI. New Business

a) *Executive Session - #1*

1. Personnel

A personnel issue was discussed.

2. Personnel

A personnel issue was discussed.

Secretary Guitierrez motioned to come out of executive session # 1 @ 11:11 am. Treasurer McGovran seconded. Mc 4/0/0

b) CAO – Gary Nicholes

1. Tribal Court Site Visit

MR. Nicholes and Tribal Council reviewed the agenda for the site visit. Mr. Nicholes reported that they will be reviewing the Constitution, Enrollment Statute, etc. and meeting with staff and Tribal Council.

2. Sierra Mono Museum Proposal

Tribal Council will review on March 4, 2019.

3. Marketing Communications Manager

Treasurer McGovran will review the budget with CFO, Teri Haggard to see if there is any funding for this proposed position within NFR to have a Marketing Communications Manager.

4. Seneca Tobacco Agreement

Mr. Nicholes reported that Seneca is now on the California approved list for distribution. Seneca is no longer going through BSR but is now going through Twenty-Nine Palms for distribution. A discussion was held regarding ordering the Seneca right away and to have a sale on the current heritage cigarettes.

c) Teri Haggard – CFO

1. Procurement Policy Questions

Mrs. Haggard inquired about the micro-purchase limit and changing the authority limit to \$10,000.00 and whether or not to increase the signing levels higher than \$5,000.00 Tribal Council agreed to keep the signing for CAO and TANF Director at the limit of \$5,000.00. Micro-purchases will remain at \$2,500.00.

2. FEMA Mitigation Plan

Secretary Guitierrez motioned to adopt Resolution No. 19-17 A Resolution to adopt the Tribal Multi-Hazard Mitigation Plan. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0

d) Christina McDonald – EPD Director

1. Archaeology Annual Meeting

Tribal Council approved via email. Gaylen Lee and Dene Fink will be going.

2. EPD Scoping Meeting Flyer

Tribal Council approved via email.

3. Wellhead Protection Plan

Treasurer McGovran motioned to approve for the 61.5acre trust land with the committee suggestions. Secretary Guitierrez seconded. Mc 4/0/0

4. Tribal Heritage Activity
See below CIMC Mule Days.

e) Vice-Chairman Polkenhorn

1. Automotive Department / Transportation
Haven't used the bus. Can use for, students for the automotive program, A discussion was held regarding using the bus to transfer the community for the transit system, etc. Need to start advertising, etc. Survey monkey for the whole community.
2. CIMC Mule Days
A discussion was held about having the elders and some youth to go on the trip in order for the both young and the old working together. After some discussion, it was decided to check it out first to see if this will be any cultural relevance.

f) David Falls – TANF Director

1. Food Distribution Letter
Mr. Falls will draft a letter thanking the County for the food giveaway.
2. Parents as Teachers
 - a. Bylaws for Advisory Committee
This item was tabled.
 - b. Administer PAT Facebook page
By consensus, Tribal Council approved the Parents as Teachers Facebook page.
3. TANF ACF Visit
Mr. Falls reported that ACF will be here on April 8, 2019. The main focus will be on employment services and one to two parent households. They will also travel to the Coastal office.
4. Coastal Update
 - a. Building signage
Tribal Council approved via email.
 - b. Unusual incidents
Mr. Falls stated that the building is having heating and leakage problems. Mr. Falls also stated that the Apartment up above is involved in some strange happenings within the office. The Staff is finding out that the people up above may be watching the them while they work and that a police report has been submitted. Mr. Falls stated that all precautions are being taken care of.

Women's Conference

Treasurer McGovran motioned to approve the 1st annual women's conference in the amount of \$7,800.00. Secretary Guitierrez seconded. Mc 4/0/0

Newsletter – A discussion was held regarding sending a letter to citizens asking how would they prefer to receive the newsletter, either by digital or mail.

Tribal Council reviewed the different layouts that Mr. Colvard presented to Tribal Council. A discussion was held regarding what to put in and say something different with each newsletter. Mr. Nicholes will get a letter out for an announcement.

g) Paul Irwin – IHA Director

1. Property Management Agreement
This item was not needed.

h) Treasurer McGovran

1. NCAI Update
Treasurer McGovran gave an update on her recent trip to Washington D.C. Her main focus meeting with Congress regarding TANF. Treasurer McGovran reported that all meetings went very well.
2. Tribal Council transition
Treasurer McGovran directed Mr. Nicholes to prepare a government binder for the new Council Members which includes all pertinent information from all departments, gaming binders, etc.
3. Office move
Treasurer McGovran stated that she would be moving into the office with Chairperson Fink.

i) Chairperson Fink

1. CIMC Caregiver workshop
Chairperson Fink gave an update and stated that the training was fantastic!!
2. Southern Sierra Miwok Request
By consensus, Tribal Council approved to send a letter of support for their recognition process.

VII. Unfinished Business

a) Secretary Guitierrez

1. Resolution No. 19-11 – R. Cline BOC
Secretary Guitierrez motioned to adopt Resolution No. 19-11 A Resolution appointing Richie Cline to the Board of Commissioners of the North Fork Rancheria Indian Housing Authority for the term 02/17/19 until 02/17/2023. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0
2. Resolution No. 19-12 – B. Hale BOC
Secretary Guitierrez motioned to adopt Resolution No. 19-12 A Resolution appointing Bobby Hale to the Board of Commissioners of the North Fork Rancheria Indian Housing Authority for the term 02/17/19 until 02/17/2023. Treasurer McGovran seconded. Mc 4/0/0
3. Resolution No. 19-13 – S. Wentworth BOC
Secretary Guitierrez motioned to adopt Resolution No. 19-12 A Resolution appointing Shannon Wentworth to the Board of Commissioners of the North Fork Rancheria Indian Housing Authority for the term 02/17/19 until 02/17/2023. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0
4. Cultural Committee Vacancy
Tribal Council denied a letter of interest from a tribal citizen and agreed that all committees and boards have the same qualifications to be appointed.

b) Treasurer McGovran

1. IHS Compact
Gary Nicholes will contact SIS to arrange a conference call so that NFR can move forward.
2. Tribal Fairness Act 2018
By consensus, Tribal Council agreed to enter into the agreement to pay into Social Security and Medicare benefits.
3. Youth Council
A discussion was held regarding the direction of what Tribal Council expects of the youth council and how to go about recruiting the youth. Treasurer McGovran will send an email to CAO, Gary Nicholes to develop a flyer for interested youth.
4. Constitution Committee
Tribal Council approved the flyer to mail out to citizens.
5. Tribal Court
This item was discussed in the CAO's report.

Treasurer McGovran motioned to go into executive session # 2 @ 4:19 p.m. Secretary Guitierrez seconded. Mc 4/0/0

VIII. Executive Session - #2

1. Personnel
A personnel issue was discussed.
2. Personnel
A personnel issue was discussed.

Secretary Guitierrez motioned to come out of executive session # 2 @ 6:14 p.m. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0

IX. Mail / Travel / Calendars

1. Yosemite High School Request
Secretary Guitierrez motioned to purchase a business card ad in the amount of \$299.50. Treasurer McGovran seconded. Mc 4/0/0
2. Cajun Fest – April 6, 2019
Treasurer McGovran motioned to purchase a table of ten in the amount of \$1,000.00. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0
3. IHS Region Meeting – 4/8-4/10
Treasurer McGovran motioned for Elaine and Maryann to attend. Secretary Guitierrez seconded. Mc 4/0/0
4. YELP
Secretary Guitierrez motioned to pay \$360.00 for the five ads within the year. Treasurer McGovran seconded. Mc 4/0/0
5. State of County Luncheon
Treasurer McGovran motioned to purchase a table of ten in amount of \$300.00. Secretary Guitierrez seconded. Mc 4/0/0

X. **Next Meeting** – February 28, 2019

XI. **Adjournment**

Secretary Guitierrez motioned to adjourn @ 6:14 p.m. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0

Minutes submitted by: **Katrina Guitierrez** – 02/26/19 

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **28th** day of **February, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of **3 For 0 Against 0 Abstaining**.

DATED this **1st** day of **March, 2019**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson